

To register your home please go to the 'Register' page of our site. Our terms of work are industry standard and are set out below.

- 1. These Terms and Conditions are the contract between you, the property owner, and us, White Rabbit Media Limited regarding our appointment as your agent to negotiate on your behalf the use of your property for film and stills location hire by film production businesses, magazines, websites, newspapers, photographic agencies, etc. In these terms any person who has booked the use of your property as a location or may do so is referred to as 'the Client'.
- 2. These Terms and Conditions may change at any time. In the event that our Terms and Conditions are changed we will e-mail you a copy of the new Terms and Conditions. These Terms and Conditions will apply to any bookings of your property by any person, firm or company who has been referred or introduced to you by us.
- 3. If a Client expresses an interest or wishes to use your property as a location we will negotiate with the Client on your behalf. We will also take the booking. These Terms (as changed from time to time) will form the contract between you and us.

 Website
- 4. We will advertise your property for use as a location to Clients on our website.
- 5. Once you have registered with us, we will add photographs and details of your property to our website.
- 6. Please note that advertisement of your property on our website does not guarantee that your property will be selected as a location. Photographs of locations taken by White Rabbit Media or those connected with White Rabbit Media are solely for use by White Rabbit Media Ltd, unless permission for alternative use is granted by White Rabbit Media.

7. We will not advertise the address of your property.

Price and Payment

- 8. We will charge a £100 registration fee on receipt of your first booking plus a commission of 20% of the total charges paid to you for the booking, plus VAT (if applicable). Thereafter agency commission is 20% of the total charges paid to you for the booking, plus VAT if applicable.
- 9. We will take the payment for each booking from the client and we will then pay the balance of the fees to you after deducting our commission. We will issue you a receipted invoice for our commission. You will be paid within 14 days of us receiving payment from the Client.
- 10. In the event that the Client does not pay the booking fee we will not be liable to you for payment.
- 11. If you are paid directly by the Client then you will need to pay our commission to us within 14 days. Interest at the rate of 20% per annum shall accrue on any amounts owing by you to us under these terms.
- 12. Please note that our commission of 20% will be payable on any fees charged by you for location work at your property to any Client or any person connected with any Client who has been introduced or referred to you by us. In the event that you take a booking directly from any such person our commission will be due within 14 days of you receiving payment from the Client.

Liability and Insurance

- 13. We will not be liable to you for any loss or damage you suffer as a result of the acts of the Client on your property.
- 14. We will not be liable for any financial loss or damage or any damage to your property or for any indirect, special or consequential loss you may suffer as a result of these Terms and Conditions.
- 15. Our liability for any loss you suffer arising under these Terms and Conditions or in respect of any booking shall not be more than the commission payable by you to us for the use of our services.

- 16. Nothing in these Terms and Conditions will limit or exclude our liability for death or personal injury caused by our negligence or for any losses you suffer as a result of fraud or dishonesty on our behalf.
- 17. We will ask the Client for evidence that they have public liability insurance. However, we would strongly advise that you take out your own policy to cover any loss or damage arising from filming or photography at your property.

Cancellation

- 18. If you have agreed to accept a booking and that booking is subsequently cancelled by you, you will be liable to us for a cancellation fee equal to the commission we would have charged had the booking gone ahead.
- 19. If a booking is made by a client, for the use of your property, and it is then subsequently cancelled, we will not be liable to you for any lost fees. We regret that in these circumstances it is normally difficult to obtain payment.

General Terms

- 20. By accepting these Terms and Conditions you confirm that you are the legal owner of the property and that you are therefore entitled to enter into this agreement with us.
- 21. You accept that we are entitled to publish details of your property and that we may use photographs of the property in our photo library and on our website. If a booking is taken, you accept that we may pass on to the Client contact and address details for you or your representative.
- 22. By accepting these Terms and Conditions you confirm that you have read the guidance notes and that you will follow, as far as possible, the guidance and advice in those notes.
- 23. You agree to make the property available for deliveries, collections and the shoot-dates if a booking is taken.
- 24. You agree to notify us if there are any major changes, structural, decorative or aesthetic to the property and that you will also let us know if the property is sold.
- 25. You agree that we may contact you by e-mail to the e-mail address provided, please make sure that the email address you have given us is always up to date as you will be deemed to have received any correspondence from us to that address.

Conditions and return to us at:
White Rabbit Media Ltd. 40 Downleaze. Bristol. BS9 1LY.
Address of Location:
Name in block capitals:
Signature:

Date:

Please print and sign to confirm that you have read and accepted our Terms and